

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
MAY 15, 1998

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, May 15, 1998 at 8:30 a.m. at the Holmes Community College Grenada Center, in Grenada, Mississippi.

Members present: Yvonne Brown; Sara Fox; Billy Hewes; Henry Hudspeth; John Junkin, II; Patricia Puckett; William Seal, Hazel Terry, and George Walker.

Member absent: Joanna Heidel.

Staff in attendance: Dr. Olon Ray, Executive Director, Dr. Randall Bradberry, Dr. Larry Day, Deborah Gilbert, Sandra Lucas, Dr. Wayne Stonecypher, Dr. Evelyn Webb, and Frankie White.

Guests in attendance: Pat McGowan, Ruby Brady, Dr. Starkey Morgan, H. B. McClellan, Dale Lewis, Richard Newton, Jack Holmes, Brian Austin, Marilyn Burrell, Jim Williams, and Heidi Jensen, representing Holmes Community College. Edward Moore, representing the Commission of Proprietary School and College Registration; Marsha Kelly, representing the Mississippi Commission for Volunteer Service; and Thomas Schnaubelt, representing Campus Link were also in attendance.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 8:30 a.m.

PRELIMINARIES

The invocation was given by Yvonne Brown.

Chairman Walker thanked Dr. Starkey Morgan for the hospitality shown the Board from the Holmes Community College family. Dr. Morgan introduced members of the Holmes Board of Trustees and staff present.

Approval of Minutes of April 29, 1998, Board Meeting

On a motion by John Junkin and a second by Henry Hudspeth, the Board voted unanimously to approve the minutes of the April 29, 1998, meeting.

Review of Agenda

On a motion by John Junkin, and a second by Henry Hudspeth, the Board voted unanimously to approve the agenda.

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EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray gave an update on SBCJC staffing changes. Pat Davenport in the GED office is retiring and Jimmie White is transferring to that position. Efforts are ongoing to fill two vacant secretarial positions.

Dr. Ray reported on a Mississippi Association of Community and Junior Colleges' Legislative Planning Retreat which was held at Hinds Community College's Eagle Ridge Conference Center, on May 4, and 5, 1998. The Association discussed and outlined issues for further review and discussion during their Legislative Planning Workshop to identify priorities for the upcoming FY 2000 budget request. The Workshop will be held in Tunica on May 30, through June 1, 1998.

Dr. Ray also reported that the first meeting of the One-Stop Interagency Executive Council (OSIEC) which included the State Workforce Council members was held in April.

Dr. Ray distributed a draft copy of policies and procedures he submitted to Larry Miller, Executive Director of the Mississippi Authority for Education Television, related to the EdNet Board's making changes made without notifying the licensee agencies (Exhibit A). Yvonne Brown also gave an update on EdNet activities. On a motion by Henry Hudspeth, and a second by Billy Hewes, the Board voted unanimously to endorse and support the EdNet Policy as presented and to request that the EdNet Board place the proposed policies and procedures on its agenda for consideration. On a motion by John Junkin, and a second by Billy Hewes, the Board voted unanimously to invite Wireless One to attend the next meeting.

Dr. Ray gave the Board his tentative out-of-town schedule as follows:

- May 28 - To attend a meeting at Mississippi Gulf Coast Community College,
- May 29 - June 1 - To attend the MACJC Legislative Planning Workshop and MACJC meeting in Tunica,
- June 3 - To speak at the Mississippi Private School Association Meeting in Biloxi,
- June 4 - June 7 - To attend the Natchez Literary Conference, and
- June 10 - June 13 - To attend the ACCT Tri-Regional Conference in Biloxi.

Dr. Ray gave a report on the mississippi.future.net Conference and expressed his appreciation to the Board members who attended.

Dr. Ray distributed to Board members a copy of an invitation to the 1998 MAACE Adult Education Conference that will be held in Vicksburg, on June 17, through June 19, 1998.

Dr. Ray also announced a meeting of the SBCJC Funding and Formula Study Committee that will be held at 1:30 p.m., on May 19, 1998, in Jackson. At the meeting the Funding and Formula Organizational Committee will present a report based on findings from research completed with regard to issues outlined by the three original Workgroups to review the present funding formula for possible revision. Dr. Ray invited all members to attend.

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Dr. Ray reported that he had been invited to attend and participate in meetings scheduled with regard to the Gulf Coast Initiative. The Board agreed to invite Dr. Tom Layzell, IHL Commissioner, to attend the June meeting to discuss the study to allow more degree granting opportunities on the Mississippi Gulf Coast.

REPORTS/ACTION

MACJC Report

Dr. Starkey Morgan reported on the following items discussed at the Mississippi Association of Community and Junior College's meeting on May 5, 1998:

Dr. Horace Holmes suggested that a committee be formed to update the Mississippi Community and Junior College History.

Mrs. Nancy Alley distributed a packet of information which included a synopsis of the State Department of Education's (SDE) agreement with the State Department of Human Services for Temporary Assistance to Needy Families (TANF) job-specific training. TANF training was established to end the dependence of needy families on government benefits by promoting job preparation, job training, job placement, and job retention.

Dr. Jo Dell Brasel with ACT spoke to the Association about participation in a statewide feedback model to track the progress of students at the community colleges and give feedback to local high schools on how well students are being prepared for college level work.

Mr. Wirt Hayes and Mr. Thurman Mitchell spoke to the Association about financial aid opportunities for students at the community and junior colleges. They expressed concerns of financial aid directors with regard to IHL's change in policies related to scholarship programs without prior notice or communication with community college personnel. The Association voted unanimously to recommend that the SBCJC seek an Attorney General's opinion as to the legal meaning of the wording "in conjunction" as it relates to the State Board for Community and Junior Colleges in the Mississippi Code section 17-157-1.

Dr. Olon Ray reported that during the April meeting, the SBCJC had approved the hiring of a consultant to work with SBCJC staff and the community and junior colleges' public information personnel to develop and implement a statewide information initiative.

Dr. Ray distributed a copy of a Report on Distance Learning for Nursing Education in Mississippi prepared for IHL by a consultant. The Association voted unanimously to invite Dr. Thomas Layzell, IHL Commissioner, to the June 23, 1998, meeting to discuss the report.

Dr. Wayne Stonecypher distributed booklets containing copies of 1998 Mississippi legislative action related to community and junior colleges.

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Dr. Barry Mellinger appointed the following presidents to serve on the nominating committee for officers for the upcoming term: Dr. Horace Holmes, Chair, Dr. David Haraway, and Dr. Ron Whitehead.

Dr. Clyde Muse presented the proposed agenda for the May 29, through June 1, 1998, Legislative Retreat. Dr. Muse highlighted agenda items that will be discussed, the schedule for the meeting, and the guest list.

Dr. Randall Bradberry announced the winners of the MACJC State Championships in men's and women's tennis, golf, softball, baseball and track and gave an update on a meeting with community and junior college athletic directors on crowd control.

The Association approved guidelines for soccer at MACJC colleges.

The Association voted to rescind the "12 hour rule" with a provision that students enrolled and attending by December 31, 1998, be allowed to play out their eligibility.

Request for Change in Status at the Grenada Center

Dr. Starkey Morgan addressed the Board with regard to Holmes Community College's request for Academic Status for the Grenada Center. Dr. Wayne Stonecypher distributed copies of the request prepared by Holmes for the Board's review. After this formal presentation of the request, a thirty day waiting period for receiving information and feedback will be observed after which SBCJC staff will bring forth a recommendation to the Board. In addressing this issue, Dr. Morgan encouraged the SBCJC to consider the request and made his staff available to answer any additional questions that might arise.

On a motion by Henry Hudspeth, and a second by Yvonne Brown, the Board voted unanimously to proceed with consideration of the request by Holmes Community College.

Finance Report

On a motion by William Seal, and a second by Hazel Terry, the Board voted unanimously to approve the Education Enhancement Fund Disbursement for May and June 1998, from funds 4080 and 4110 in the respective amounts of \$1,950,009.06 and \$1,920,009.10 (Exhibit B).

On a motion by William Seal, and a second by Patricia Puckett, the Board voted unanimously to approve the redistribution of unused FY 1998 recurring technology funds to community and junior colleges in the amount of \$140,000 (Exhibit C).

On a motion by William Seal, and a second by John Junkin, the Board voted unanimously to approve a schedule of disbursements for FY 1999 (Exhibit D).

On a motion by John Junkin, and a second by Henry Hudspeth, the Board voted unanimously to approve a Z-1 budget forms for FY 1999 for support and administration (Exhibit E).

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On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the FY 1999 support allocation and enrollment (Exhibit F).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve guidelines for disbursement of education technology funds for FY 1999 (Exhibit G).

On a motion by William Seal, and a second by Billy Hewes, the Board voted unanimously to approve guidelines for expending capital improvement funds for FY 1999 (Exhibit H).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the SBCJC Salary Schedule for FY 1999 (Exhibit I).

Mr. Seal also presented the following reports that did not require action but were for the Board members' review:

FY 2000 Budget Request for Support (Exhibit J)

FY 2000 Budget Request for Administration (Exhibit K)

Financial Statements for Funds 2291, 3291, and 4300 (Exhibit L).

At the Chairman's request, Deborah Gilbert presented a time line for review and process of budget request for the Board's review.

Proprietary Schools Law Update

Edward Moore presented changes to the current Regulations of the Commission for Mississippi Proprietary School and College Registration (Exhibit M). These changes are necessary to be in compliance with state statutes which become effective July 1, 1998. On a motion by Billy Hewes, and a second by Hazel Terry, the Board voted unanimously to approve the recommendation to begin the administrative procedures process for the changes to the Commission on Proprietary School and College Registration Regulations. After the procedure is complete, the regulations will be presented to the Board for formal approval.

Program Committee

Dr. Wayne Stonecypher distributed a copy of a listing of vocational/technical programs tentatively approved by the State Department of Education (SDE) for the 1998/1999 and the 1999/2000 academic years, and two programs (Exhibit N). Joanna Heidel asked that Dr. Stonecypher express her concern that three programs in computer network technology are tentatively approved for the greater Jackson area. On a motion by Henry Hudspeth, and a second by Hazel Terry, the Board voted unanimously to approve the listing of vocational/technical programs recommended for funding by the State Department of Education for the 1998/1999, and 1999/2000 academic years, pending SDE approval.

Legislative Accountability Policy

Dr. Wayne Stonecypher presented the final Legislative Accountability Report policy that recently completed process through the administrative procedures act for Board action (Exhibit). On a motion by John Junkin, and a second by Yvonne Brown, the Board voted unanimously to approve the Legislative Accountability Report policy.

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Workforce Education Report

Mr. Walker reported on the appointment of members of the State Workforce Council to OSIEC.

Mr. Walker also reported on the School-to-Careers federal grant application. If Mississippi is awarded a grant, the state would receive \$19,000,000 over a three year period to help public high schools to facilitate students to succeed and stay in school to go into employment, community and junior colleges, or universities.

The State Workforce Council's Committee for Support of Public Education is continuing its efforts to establish two (2) demonstration models between a community college district and their local high school to assist in developing ways to ensure that students stay in school and graduate prepared with skills that would allow them to be successful members of Mississippi's workforce.

Mr. Walker reported on a Science and Technology Action Plan, proposed by the Department of Economic and Community Development, which would establish a new state agency to deal with science and technology needs being developed for presentation to the Legislature.

Mr. Walker also reported on the Remote Sensing Project. Mississippi Delta Community College, Northwest Mississippi Community College, and Coahoma Community College are participating in the grant to promote the uses of the technology in the area of agriculture.

Mr. Walker stated that he had received an invitation from the MACJC to attend their Legislative Planning Workshop in Tunica, for input on behalf of the State Workforce Council with regard to the establishment of Advanced Technology Centers. Mr. Walker stated that the State Workforce Council would not support the establishment of Advanced Technology Centers that would duplicate the services already available at the community and junior college Skill Tech Centers.

Mr. Walker also reported that Holmes Community College is sponsoring a meeting on workforce training May 27, 1998, and urged other Board members to attend.

Adequate Insurance Coverage

Dr. Olon Ray distributed a copy and addressed the results from a survey of all colleges reflecting information on present insurance coverage (Exhibit P). Dr. Ray reported that staff is researching appropriate action for the Board to establish standards for all colleges that receive state funds for capital building use to ensure that adequate insurance coverage is obtained to protect the public's interest. A recommendation for Board action will be presented at a later date.

Campus Link/AmeriCorps

Marsha Kelly addressed the Board on behalf of the Mississippi Commission for Volunteer Service. The office was established by Executive Order in 1994 for the purpose of overseeing volunteer services for state and national service programs. AmeriCorps, a domestic peace corp program, works with local communities to address the issues of violence, drugs, and illiteracy. The volunteers involved receive a modest living stipend and may earn scholarship monies to continue their education. Ms. Kelly distributed a packet of information highlighting the Commission's programs for the Board's information.

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Tom Schnaubelt presented a report on the AmeriCorps Campus Link Program. The program has volunteers located at eight Mississippi community colleges (Exhibit Q). He highlighted the America Reads program that partners community college students with a local elementary school student to provide reading tutoring services designed to increase reading skills levels, the Mississippi NetDay 2000 project, the Community Service Clearinghouses, and Mississippi ServeNet.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by William Seal, seconded by Sara Fox, the Board voted unanimously to approve a request for reimbursement of travel expenses as follows:

Yvonne Brown, Hazel Terry, and George Walker for attending a workforce meeting sponsored by Holmes Community College in Kosciusko on May 27, 1998.

John Junkin, George Walker, and William Seal for attending a Funding and Formula Study Committee meeting on May 19, 1998.

George Walker for attending the following meetings: Remote Sensing on May 8, the State Workforce Council, the Committee for Support of Public Education, and an OSIEC meeting on May 13, a meeting at Mississippi State University on May 18, a Public Education Forum meeting on May 20, and the MACJC Legislative Planning Workshop in Tunica on May 29, through June 1, 1998.

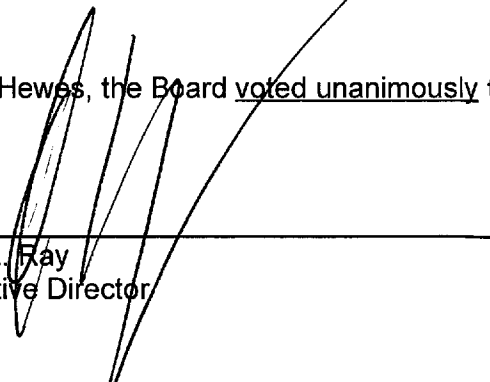
OTHER BUSINESS

Mr. Walker distributed copies of evaluation forms and the procedures to follow for the performance evaluation of SBCJC Executive Director, Dr. Olon Ray. Mr. Walker will serve as chairman of a review committee comprised of Hazel Terry, William Seal, and Henry Hudspeth to finalize Dr. Ray's evaluation and to make any salary adjustment recommendation. The evaluation review will be completed and added to the Board agenda for action during the June meeting.

ADJOURNMENT

On a motion by John Junkin, and a motion by Billy Hewes, the Board voted unanimously to adjourn at 11:55 a.m.


George Walker, Chairman


Olon E. Ray
Executive Director